



## CoC Steering Committee Meeting Summary

**Date:** Friday, October 15, 2021  
**Location:** Zoom  
**Time:** 9:30-11:30 a.m.

**Co-Chairs in attendance:** Kristen Mitchell (DSS) and Jha'asryel-Akquil Bishop.

**Voting Members in attendance:** Lauren Velez (CSH alternate), Michelle Mulcahy (Enterprise), William Lang (ACL), Tierra (The Network), Catherine Trapani (HSU), Jamie Powlovich (CHY), Tony Lee (DOHMH alternate), Kevin Thrun (DHS), Bruce Jordan (HRA), Howard Charton (Breaking Ground), Roberta Solomon (Goddard Riverside), and Maddox Guerilla (YAB).

**Additional attendees:** Martha Kenton (DSS), Emma Cathell (DSS), Melissa Stevenson (DSS), Michelle Yoon (HPD), Peggy Jean-Nicholas (HPD).

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### Items Discussed

1. September Steering Committee Meeting Summary reviewed and approved.
  2. Updates/Announcements
    - Update given on the 2022 Annual Steering Committee election on number of candidates and election timeline.
    - Update provided on ongoing Youth Action Board collaboration and planning.
  3. Emergency Housing Voucher Quarterly Update
    - Update provided on the breakdown of CAPS surveys, referrals, applications submitted, vouchers issued, and vouchers leased up Citywide.
    - Discussion on the NYCHA self-service portal and system issues, problem-solving suggestions given, and recommendations to be sent forward to assigned parties.
  4. Further planning on the possibility of crafting a NYC CoC public comment on USICH's federal strategic plan.
  5. YHPD planning update given around technical assistance resources available, setting the groundwork, and creating a mission & vision.
  6. FY21 NOFO update given on reallocations, bonus funding, new project funding, renewal funding, and IRT ranking. Discussion around poor performance, under-spending, and reallocation process.
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**Action Items**

1. New monthly member call-out for November meeting. Responsible party: Youth Action Board Co-Chair or Non-Profit Member.
2. Continue brainstorming and drafting for the Steering Committee's public comment for the USICH federal strategic plan. Responsible party: Steering Committee members.
3. Relay EHV hotline solution idea to referring agencies. Responsible party: HRA representative.